

Neenah Public Library Board of Trustee Meeting Minutes – June 19, 2019

Call to Order

With Sarnecki in the chair, the Neenah Public Library Board of Trustees meeting was called to order at 4:01p.m. in the Carpenter Conference Room. Members present: Jan Sarnecki (president), Patricia Rickman (vice president), George Scherck, Tami Erickson (Aldermanic representative), Randy Fieldhack, and Tim Kachur (Neenah Joint School District Representative). Members excused: Carol Codner, Merry Whipple, Beth Irish, and Lisa Hemes.

Also present, Gretchen Raab, director, Nicole Hardina-Wilhelm, assistant director, Nancy Baird, circulation services manager, and Katrina Wulff, youth services manager.

Minutes

On motion of Fieldhack, seconded by Erickson, the Board approved the minutes of the Library Board meeting of May 15, 2019.

Statistical Report

Adult and youth book circulation is up, along with adult and youth Playaways circulation. Digital circulation continues to increase, with a 10% increase over last year. Program attendance was up 39%. Although public computer Internet use is down by 14%, Wi-Fi use increased by 6%.

Bills for Consideration

On motion of Scherck, seconded by Fieldhack, the Board unanimously approved payment of the June bills.

Teen Representative

On motion of Fieldhack, seconded by Rickman, the board unanimously approved Angela Greselin as the teen representative for 2019-2020.

Department Reports

Circulation Services Department

Baird met with Unique Management Services, the collection agency for the library. The library has an excellent ROI score of 10-1 and has recovered over \$500,000 dollars since 2005.

Youth Services Department

Wulff shared that summer is off to a great start. Almost 500 lunches were served the first week to kids 18 and under.

Adult and Technical Services Department

Hardina-Wilhelm shared that the Bibliocycle is out into the community. Staff are promoting hoopla and the patrons are very excited about the new service.

Patron Counter

On motion of Fieldhack, seconded by Erickson, the Board unanimously approved using carry-forward funds to purchase and install a new patron counter.

Personal Property Policy

On motion of Erickson, seconded by Fieldhack, the board unanimously approved the Personal Property Policy.

Next regularly scheduled meeting

Wednesday, July 17 at 4:00 p.m. in the Carpenter Room.

Adjournment

On motion of Fieldhack, seconded by Sarnecki, the library board adjourned at 4:55 p.m.

Respectfully submitted,

Gretchen Raab